

# The Fulton, Montgomery & Schoharie Counties Workforce Development Board

## Annual Board Meeting

Wednesday, June 1, 2022  
Raindancer Restaurant, Rt. 30 Amsterdam

**I. Call of Meeting to Order:** The meeting was called to order at 4:44 p.m.

**Welcome:** Pamela welcomed everyone and thanked them for coming.

Board Members present: Wendy Adams Rosa, Laurie Bargstedt, Donna Becker, Martin Callahan, Roger Cusano, Christie Davis, Andrea Fettinger, Pamela Goldswor, Arthur Graulich, Melissa Johnston, Angelia Kehl, Kathleen Kilmartin, Christopher Manus, Donna Pesta, Amy Rogers, Jeannette Spaulding, Jeffrey Stark, and Peter Stearns

Board Members excused: Elijah Braemer, Jack Magliocco, Allene Monaghan, Kenneth Rose, Lani Torres Pertell, Donald Snoop and Debra Vrooman

Board Members absent: None

Also present: Mary Hill, Director of Program Services, Private Industry Council

Staff to the Board present: Gina Papa, Beverly Ball, John Goldswor, and Kimberly Skiff

## II. Report of Committees:

**Accountability and Return on Investment Committee:** Gina shared that the Accountability Committee met on May 24<sup>th</sup> following a Budget 101 Training. There were two resolutions that came out of that meeting.

The first one is a recommendation from the committee regarding a 3 Month Short Term Budget. Even though our fiscal year starts in July, we often don't have the exact figures of what we're going to have to work with until after July 1. Several years ago the committee decided to do a 3 Month Budget based on what we think we're going to get. When we get the actual figures, we then do a full year budget instead of having to change and amend budgets along the way. Gina reviewed this Budget at the meeting; including the Funding Available, PIC Budget, WDB Budget and Infrastructure. She stated that our 3 Month Budget leaves us with a cushion of \$100,322.

- Resolution BY 2021-14** – Upon the recommendation of the Accountability and Return on Investment Committee: **Be it resolved that the FMS Workforce Development Board, Inc. accepts the Fulton, Montgomery and Schoharie Counties Workforce Development Board, Inc. BY 22-23**

## **Short-Term, 3 Month Budget Plan, Beginning 7/1/22 and Ending 9/30/22**

- Motion: *Andrea Fettinger* Seconded By: *Kathleen Kilmartin*
- Discussion: None
- Vote: All were in favor
- *Motion Carried*

Gina shared that the second resolution coming out of the Accountability Committee is a recommendation for a One Time Merit Bonus for WDB staff. She stated that it is for the extra work Beverly and Kimberly have done during the transition from one Executive Director to another; including paperwork and document changes, governance and regulation trainings and fiscal training. She stated that we have the funds this year and recommends acceptance of this resolution. *This resolution will also need the approval from Department of Labor following the acceptance from the Board.*

- **Resolution BY 2021-15** – Upon the recommendation of the Accountability and Return on Investment Committee and the Executive Committee: **Be it resolved that the FMS Workforce Development Board, Inc. accepts the recommendation of a one-time Merit Bonus for the WDB Staff.**

- Motion: *Jeannette Spaulding* Seconded By: *Wendy Adams*
- Discussion: None
- Vote: All were in favor
- *Motion Carried*

**Next Meeting**: *June 28<sup>th</sup> at 3:30 p.m. by Zoom, if needed. Otherwise the next meeting will be held on Tuesday, August 23<sup>rd</sup>, at 3:30 by Zoom.*

**Business Services and Employer Engagement Committee**: Laurie shared that the committee met on May 19<sup>th</sup>. Amsterdam and Cobleskill are open 5 days a week and Gloversville is open 2 days a week. The topic of the month was "Targeting Youth". She shared that if anyone is interested in providing a workspace learning experience for a young person, they should reach out to Mary Hill and Jennifer Swart as the Summer Youth Employment Program (SYEP) starts on July 18<sup>th</sup>.

There will be a Department of Labor Virtual Job Fair on June 8<sup>th</sup> as well as an outdoor Job Fair at the Great Sacandaga Brewing Company on June 8<sup>th</sup>.

She reminded everyone to contact Nancy Reccio if they are looking to train staff members because there may be funds to assist with the training costs.

Ken Adamczyk from the Fulton County Center for Regional Growth shared information on the Expertise Project. This project exposes young people to local careers by partnering businesses and schools together to showcase their businesses and careers through the use of videos.

Laurie called attention to the monthly FMS Newsletter. This month it explained the training incentives offered through FMS, information about the Outdoor Job Fair and the Summer Youth Employment Program (SYEP).

***Next Meeting:*** Thursday, June 16<sup>th</sup> at 8:30 am. by Zoom.

**WIOA Partners Committee:** Did not meet. Mary stated that the committee meets quarterly and that the next meeting is Friday, June 10<sup>th</sup>.

*Next Meeting:* Friday, June 10<sup>th</sup> at 9:00 a.m. by Zoom.

**Workforce Systems Oversight Committee:** Did not meet.

*Next Meeting:* June 22<sup>nd</sup>, at 8:30 a.m. by Zoom, if needed. Otherwise the next meeting will be held on Wednesday, August 24<sup>th</sup>, at 8:30 a.m. by Zoom.

**Executive Committee:** Pamela shared that each year the Board is required to sign a Code of Conduct. This form is part of the annual audit process. She asked that each board member sign and return the form to Kimberly.

**III. Report of Executive Director:** Gina shared that her report is in the board packets and that it is essentially a list of all the things she has been involved in for the past month.

She introduced and welcomed John Goldswor as our new Disability Resource Coordinator and discussed some highlights of a jobseeker survey and a business survey that were just completed by the NYS Department of Labor.

The results are not officially published yet, but when they come out, Gina will be sure that everyone gets access to it. The business survey was completed by 3700 businesses representing ½ million workers, and the jobseeker survey was completed by 8000 jobseekers.

The big thing that was clear from the surveys was that both businesses and job seekers are aware of what they need to succeed and appear to be on the same page. Businesses are struggling to attract qualified workers and short-term training is necessary because things are changing so quickly. Workforce Development needs to help businesses get people up to speed more quickly and can do that by funding On-the-Job training for new hires as well as training for current employees.

There are going to be some real opportunities coming for us to fund some of this training. It seems that there's a bigger need than ever for what we do in our career centers and what we have to offer. Many programs are seeing that customers are needing more than ever right now and the results of this survey show it.

There is also a lot of talk about Career Exploration with young people and making sure that they know what is available in their local areas. The Expertise Project is a perfect

example of getting young people interested in learning about what's right in their backyard. They are also talking about Career Jams where kids from local schools come together to learn about various careers. Gina shared that she is hearing that guidance counselors are desperate for help teaching kids about careers and not just going to college. Knowing what's available locally makes a great opportunity for us to do some exciting things in the future.

#### **IV. Election of the Executive Committee Members for Board Year 2022-2023**

The Nominating Committee recommended the slate of officers as posted below. Pamela stated that each position must be voted on separately.

- **Resolution BY 2021-16:** Election of the Executive Committee Members for the Board Year 2022-2023

##### **Officers of the Board:**

Chairperson – Pamela Goldswor  
Vice-Chairman – Amy Rogers  
Secretary - Laurie Bargstedt

##### **The Executive Committee Members at Large:**

Fulton County - Andrea Fettinger  
Montgomery County – Christie Davis  
Schoharie County – Donna Pesta

- On behalf of the nominating committee *Melissa Johnston* made the motion to accept **Pamela Goldswor as Chairwoman of the Board**, *Kathleen Kilmartin* seconded the motion. There were no other nominations from the floor.
  - Discussion: There was no discussion.
  - Vote: All were in favor.
  - *Motion Carried*
  
- On behalf of the nominating committee *Laurie Bargstedt* made the motion to accept **Amy Rogers as Vice-Chairwoman of the Board**, *Martin Callahan* seconded the motion. There were no other nominations from the floor.
  - Discussion: There was no discussion.
  - Vote: All were in favor.
  - *Motion Carried*
  
- On behalf of the nominating committee *Christie Davis* made the motion to accept **Laurie Bargstedt as Secretary of the Board**, *Amy Rogers* seconded the motion. There were no other nominations from the floor.
  - Discussion: There was no discussion.
  - Vote: All were in favor.
  - *Motion Carried*

- On behalf of the nominating committee *Laurie Bargstedt* made the motion to accept **Andrea Fettinger as Member at Large of the Executive Committee; Fulton County**, *Donna Becker* seconded the motion. There were no other nominations from the floor.
  - Discussion: There was no discussion.
  - Vote: All were in favor.
  - *Motion Carried*
  
- On behalf of the nominating committee *Angelia Keh/* made the motion to accept **Christie Davis as Member at Large of the Executive Committee; Montgomery County**, *Kathleen Kilmartin* seconded the motion. There were no other nominations from the floor.
  - Discussion: There was no discussion.
  - Vote: All were in favor.
  - *Motion Carried*
  
- On behalf of the nominating committee *Roger Cusano* made the motion to accept **Donna Pesta as Member at Large of the Executive Committee; Schoharie County**, *Wendy Adams* seconded the motion. There were no other nominations from the floor.
  - Discussion: There was no discussion.
  - Vote: All were in favor.
  - *Motion Carried*

#### **V. Transaction of Other Business:**

- Resolution BY 2021 -17** - Acceptance of the minutes from the May 4, 2022 Board Meeting
  - Motion: *Donna Becker* Seconded: *Amy Rogers*
  - Discussion: There was no discussion.
  - Vote: All were in favor.
  - *Motion Carried*

#### **VI. Adjournment:**

A motion to adjourn was made by: *Martin Callahan* and seconded by: *Melissa Johnston* Meeting adjourned at 5:12p.m.

**No July or August Board Meeting**  
***The next meeting is scheduled for September 7, 2022***