

**The Fulton, Montgomery & Schoharie Counties**  
**Workforce Development Board**  
**Board Meeting**  
**Via Zoom**

Wednesday – September 7, 2022

**I. Opening and Attendance:**

Welcome: Pamela welcomed everyone and thanked them for coming. Members introduced themselves and the business/organization they represent.

Members Present by Zoom: Laurie Bargstedt, Martin Callahan, Christie Davis, Roger Cusano, Allene Monaghan, Andrea Fettinger, Amy Rogers, Don Snoop, Kurt Davignon, Jack Magliocco, Wendy Adams-Rosa, Pamela Goldswer, Christopher Manus, Donna Pesta, and Peter Stearns

Excused: Laurie Ingelston, Arthur Graulich, Lani Torres Pertell, Debra Vrooman, Jeffrey Stark, Angelia Kehl, Jeannette Spaulding, Kathleen Kilmartin

Absent: Donna Becker, Kenneth Rose

Also present: *Mary Hill*, Program Director, FMS Private Industry Council, Inc., *Derek Langlois*, DOL Supervisor

Staff to Board present: Gina Papa, John Goldswer and Kimberly Skiff

**II. Action Items:**

**Resolution BY 2022 -01:** Acceptance of the minutes from the June 1, 2022 Board Meeting

- Motion: Martin Callahan Seconded by: Peter Sterns
- Discussion: There was no discussion.
- Vote: All in favor
- Motion Carried

**Resolution BY 2022 -02:** Acceptance of the Fulton, Montgomery and Schoharie Counties Workforce Development Board, Inc. BY 22-23 Annual Budget Beginning July 1, 2022 and Ending June 30, 2023

- Motion: Andrea Fettinger Seconded by: Jack Magliocco
- Discussion: There was no discussion.
- Vote: 14 in favor; 1 abstention (Pamela Goldswer)
- Motion Carried

**Resolution BY 2022 -03:** Request to transfer funds between Dislocated Worker and Adult PY22 Funds on a case-by-case basis

- Motion: Andrea Fettinger Seconded by: Laurie Bargstedt
- Discussion: There was no discussion.

- Vote: 14 in favor; 1 abstention (Pamela Goldswor)
- Motion Carried

### **III. Information Sharing:**

#### **Accountability and Return on Investment Committee:**

Committee chairperson Andrea Fettinger gave a report on the last committee meeting, noting that they met on August 23. At the meeting Kim gave a recap of PY21 and then went through the new budget line by line. Committee members asked questions and had discussions before agreeing to bring the budget to the full board for approval. Also discussed at the meeting were updates to the website and board management software.

Next Meeting: September 27, 3:30pm *via Zoom*

*Meeting notes will be posted online*

#### **Business Services and Employer Engagement Committee:**

Committee co-chairperson Amy Rogers gave a report on the last committee meeting, noting that they met on August 18 and received a report on the Business Services that were provided by Center staff in June and July. The discussion topic of the month was 'skill gaps and training needs'; many members reported that soft skills are missing among applicants and employees and that supervisors and managers need training in empathy and listening. Members are also looking for ways to assess and provide basic mechanical and electrical skills. FM Regional Chamber will be doing a survey of businesses regarding soft skills. Members would also be interested in getting the leadership across companies together for management and leadership training.

*Next Meeting: Thursday, September 15, 8:30 am via Zoom.*

*Meeting notes will be posted online*

#### **WIOA (MOU) Partners Committee:**

Mary Hill, committee co-chair reported the last meeting was held on June 10. Guest speaker Sommer Edwards gave members an overview of the WANTO Grant – Women in Apprenticeships and Non-Traditional Occupations, and Mary reported that the number of referrals across all of our partner agencies is increasing. The tracking and referral system was created locally and has been shared across the state. The next meeting of the committee will be a hybrid meeting with some members at SUNY Cobleskill and some joining via Zoom.

*Next Meeting: September 9, 2022 at 9am*

*Meeting notes will be posted online*

### **Workforce Systems Oversight Committee:**

Committee chairperson Donna Pesta gave a report on the last committee meeting, noting that they met on August 24 and received a year-to-year comparison on services provided by the Career Centers. Compared to PY20, PY21 saw an increase in traffic, referrals, business services, resume and job searching activities, but a decline in people looking for assistance with classroom training and youth looking for services. NYSDOL recently completed a yearly review of our program services; there were no findings reported. Filling open positions in the Centers has been challenging.

Next Meeting: Wednesday, September 28 at 8:30 am by Zoom

*Meeting notes will be posted online*

### **V. Environmental Scanning:**

Gina gave a brief report on what's happening in Workforce Development locally, regionally, and across New York State. She highlighted an upcoming state-wide conference presented in partnership with our Workforce Development membership organization – New York Association of Training and Employment Professionals (NYATEP), and the New York State Economic Development Council (NYSEDC) - bringing Workforce and Economic Development together.

### **VI. Board Member Go Round:**

Members shared information on what's happening with their business/organization regarding workforce development. Staffing and supply chain issues continue for many while some are seeing improvements. Some reported increases in business and plans to add another shift.

### **VII. Adjournment:** Meeting Adjourned at 5:25 p.m.

*The next Board Meeting will be held on December 7, 2022 at 4:30 pm*